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HSBC Student Work Experience Application Form

HSBC 
The world's local bank

HSBC Student Work Experience

This application form is to be completed and returned to HSBC Bank (Cayman) Limited by 4:30pm, the last Friday in August.

1. Full Name of Applicant:

2. Date of Birth: Nationalities:

3. Home Address:

4. Telephone (home): Telephone (mobile):

5. Email Address:

6. Name of Parent or Guardian:

7. Address of Parent or Guardian:

8. Telephone (home): Telephone (work): Telephone (mobile):

9. Are you a recipient of an HSBC Local Scholarship or Overseas Education Grant? (Please check box): Yes No

(To qualify for the HSBC Student Work Experience Programme you must be a current recipient of an HSBC Local Scholarship or Overseas Education Grant.)

10. If yes, highlight scholarship or grant below. (Please check box):

HSBC Local Scholarship HSBC Overseas Education Grant

11. Present place of study:

12. Major/Degree: Graduation date:

13. Do you hold any other scholarship or award for the year? If so, please state the name of company awarded by.

14. If yes to No. 13. Are you required to work for that company during school breaks or upon completion of study?

15. What area of the Bank are you interested in working in? (Please check box):

Finance Marketing Information Technology (IT) Insurance Internal Accounts Personal Financial Services

(The Bank does not guarantee placement in the requested business area. Placement is subject to availability.)

16. Briefly describe your career objectives:

17. Identify all dates of term breaks to include mid-term, winter and summer holidays.

18. Why are you interested in the HSBC Student Work Experience Programme?

19. Please describe in 300 words or less, why you feel you would be a successful candidate for the HSBC Work Experience Programme and what you are looking to gain from the experience?

The HSBC Student Work Experience Programme – Terms and Conditions

1. The HSBC Student Work Experience Programme (the “Programme”) applies to a Caymanian student (“the Recipient”) who has received a local or overseas scholarship or grant from HSBC Bank (Cayman) Limited (the “Bank”).

2. The selection of the Recipient is decided by the Bank’s Scholarship Committee (“the Committee”).

3. To qualify for the Programme, a candidate must:

- a) Be Caymanian or possess Caymanian status
- b) Be a recipient of a HSBC Local Scholarship or the HSBC Overseas Education Grant
- c) Have successfully completed at least one year of college/university at an undergraduate level
- d) Hold a minimum GPA of 3.0 or grade equivalent
- e) Be of good character and have the ability to work independently and take initiative

4. Recipients will be selected based on academic merit and ability to work within a professional environment. Preference will be made to those candidates who have achieved an exceedingly high level of performance.

5. The Bank will pay the Recipient an agreed hourly rate.

6. Employment through the Programme only applies to school holidays to include mid-term, winter and summer holidays.

7. The Bank does not guarantee work placement. Acceptance and placement into the Programme is subject to availability. The recipient will be notified by the Bank one month prior to their school holidays should work availability change.

8. The Bank reserves the right to change the Recipients role and responsibilities at anytime due to availability of work.

9. The Bank does not guarantee work placement upon completion of study. A Recipient should apply to the Bank in the usual course.

10. Applicants applying under the HSBC Overseas Education Grant (“the Grant”) may only apply to the Programme for the year the Grant is awarded. Acceptance into the Programme will not exceed one year of the Grant.

11. The Bank has the right to withdraw employment at any time due to poor academic standing, unsatisfactory performance, misconduct or in the event of a failure to meet the terms and conditions of this agreement, until such time as all the terms and conditions are met.

12. The Recipient agrees to give the Bank at least 1 month’s written notice of resignation.

13. The application must be made on the attached form and must be accompanied by an updated CV/resume.

14. All applications for the Programme should be sent to:

Head of Human Resources
HSBC Bank (Cayman) Limited
HSBC House
P.O. Box 1109
68 West Bay Road
Grand Cayman, KY1-1102
CAYMAN ISLANDS

Or by e-mail to hsbc scholarship@ky.hsbc.com

15. The Programme will begin October 1 and end the last day of August each year.

16. Applications will not be processed unless accompanied by full documentation.

I (Parent/Guardian) _____
have read, understand and agree to all the terms and conditions noted above.

Signature: _____

Date: _____

I (Applicant) _____
have read, understand and agree to all the terms and conditions noted above.

Signature: _____

Date: _____